

ITEM	ISSUE
1. Call To Order	T. Lemay called the meeting to order at 13:05 hrs
2. Adoption of Agenda	Moved by S. Dainty and seconded by P. Wilson that the agenda, as amended, be adopted. Motion carried.
3. Pecuniary Interests	No pecuniary interests were declared.
4. Presentations	Detachment Commander M. Wolfe provided an overview of the 2016 Festive Ride Campaign. M. Wolfe indicated that the ride program runs from November 21 st through January 7 th ; noting that for each 12 hour shift a minimum one hour of ride program must occur. Rides are planned and submitted by the duty Sergeant and executed by their platoon. M. Wolfe noted in 2015, during the Festive Ride Campaign there were 57 ride checks conducted resulting in four impaired charges, seven instances where drivers blew over 80 and one refusal to comply. Historical statistical information is used by the OPP to determine ride locations. T. Lemay requested if a presentation to Council could be made on this subject? M. Wolfe will present to Council on November 21 st .
5. Adoption of Minutes	a) <u>Adoption of the minutes of meeting held October 26, 2016.</u> Moved by S. Dainty and seconded by T. Lemay that the minutes previously circulated be adopted as presented. Motion carried.
6. Correspondence	a) Various items of correspondence were circulated electronically to members prior to the meeting. – received for information T. Lemay read aloud a letter she received from Vince Hawkes, Commissioner of the Ontario Provincial Police.
7. Financial	a) <u>Detailed Budget Trial Balance to October, 2016.</u> Moved by P. Wilson and seconded by S. Dainty that the detailed trial balance provided by the Municipal Treasurer, be approved. Motion carried. b) <u>Invoice from Design House – B. Biesenthal – E-Cop Server –</u> Moved by S. Dainty and seconded by P. Wilson to pay the invoice from Design House for the annual fee for E-cop server November 2016 – October 31, 2017 in the amount of \$254.25. Motion carried. c) <u>Invoice for OAPSB 2017 membership</u> - Moved by S. Dainty and seconded by P. Wilson to pay the invoice for OAPSB 2017 membership in the amount of \$1,239.61 as part of the 2017 PSB budget. Motion carried.

d) Constant Contact Invoice - Moved by S. Dainty and seconded by P. Wilson to pay the invoice for the Constant Contact invoice in the amount of \$20 as part of the 2017 PSB budget. Motion carried.

8. Business Arising

a) Board Input into OPP Action Plan – specific to Petawawa (draft attached) – T. Lemay indicated that the formal printed 2017 OPP ACTION PLAN reflects province and detachment-wide objectives. Member municipalities, through the PSB's in the Detachment would communicate and discuss their additional/specific policing-related issues to and with the UOV Detachment Commander for resolution and action.

Town related issues will be assessed annually by the PSB and reflect input and comments from resident surveys as they are conducted and received.

Until amended, the adopted vision statement for policing services in Petawawa is that :

- *The Town of Petawawa will be a safe, livable community where citizens can go about their daily activities in an environment without fear, risk of harm or injury.*
- *Our community will receive policing-related services that are focused on crime prevention through education and the implementation of appropriate interventions and crime suppression techniques which are based on recognized best practices.*
- *All policing-related efforts will be characterized by excellence, innovation and inclusiveness in the scope of delivery and provided by competent and compassionate personnel.*
- *To that end, it is expected that policing services will partner with appropriate resource sectors of the **community** to work together in a coordinated and collaborative way to promote **safety**, manage risk, and increase the overall **safety** of all the Town's residents and visitors.*

The goal for policing service is to support strong and safety-minded neighborhoods.

To achieve this level of service the following objectives will be addressed by the Detachment Commander and he will institute operational directives/activities to:

- *Foster the concept of community partnership and ownership in maintaining a safe community;*
- *Establish an active educational and operational program consistent with the vision;*
- *Create, support and implement an effective illegal drug containment strategy*
- *Serve as a partner in the safety support network for children, youth and families;*
- *Provide supportive safety-related programs for seniors;*
- *Support and partner with community agencies to institute effective protocols which address violence against women ;*
- *Leverage technology to create operational efficiencies;*
- *Ensure appropriate and professional interactions and communications by civilian, uniformed and auxiliary members of the UOV Detachment*

b) 2017 Community Survey project – There was a discussion regarding the most effective ways of getting input on what Town residents wanted from their policing services. T. Lemay reviewed the costs associated with a phone survey and the cost was prohibitive. It was decided to ask for the support of the Town Treasurer to insert a paper version of the survey as part of the municipal tax mail out. The survey would be available in both hard copy and online formats. Survey questions will be created early in the new year.

c) Update on meeting for MTO Grant (Nov 2) – Renfrew County DD campaign - T. Lemay reported that everything for the Renfrew County Distracted Driving campaign was confirmed and that the driving simulator would be making the rounds of the area high schools during the week of December 5 -9th. Additionally there are banners and lanyards, activity books (for grades 4-5) and gift cards that are part of the campaign. Focused patrols are also planned during this time to support and enhance the messaging.

Since bills related to this distracted driving campaign will come in during the coming weeks and there is no PSB meeting until end of January 2017, and considering that the grant money has been received in the amount of \$12,750.00 plus additional contributions from some of the local participating municipalities; It is moved by S. Dainty, seconded by P. Wilson to pay these bills as they come in and ratify them during the January meeting. Motion carried.

The invoices will come from Drivewise (simulator), SpeedPro (banners), Renfrew Printing (activity books), Dynamic Gifts (lanyards) and T. Lemay for gift cards purchased for the OPP Community Service Officers to distribute as prizes to Grader 4/5 elementary school programmes.

d) Update on grant application – Supporting Police Response to Sexual Violence and Harassment Grant – Making a difference when it really matters. Best practices for supporting an effective response - T. Lemay reported that no decision on this funding application had been received as of yet.

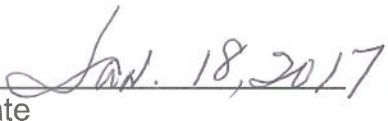
e) Board input for finalizing a 2017 budget– The committee reviewed the draft 2017 PSB budget, adjustments were made based on the discussion and a revised budget will be forwarded to the Town Treasurer.

It is moved by S. Dainty and seconded by P. Wilson to approve the 2017 PSB revised draft budget in the amount of \$19,304.61. Motion carried.

9. New Business	a) January tasks <ul style="list-style-type: none"> ✓ Board Chair election ✓ Setting of meeting schedule ✓ Board goals ✓ Policy for updating website ✓ Discussion on new policies (member expenses form and claim submissions; municipal input into Action Plan) ✓ Discussion on new policy /evaluation for Detachment Commander – a full review of the current evaluation form and a revised one as proposed by T. Lemay will be reviewed by the board and discussed in January. ✓ Development of survey questions for 2017 (circulated with agenda 2012 version) ✓ Retirement of CSO Ethier –Official retirement is end of December 2016.
10. Det. Commander's Report	M. Wolfe had no further items to bring forward and departed the meeting following his review of the 2016 Festive Ride campaign.
11. Board Member Input	No additional input.
12. Date of Next Meeting	Wednesday January 18, 2016 at 1 p.m.
13. Adjournment	Moved by S. Dainty and seconded by T. Lemay that the meeting adjourn at 15:40hrs. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Mitchell


Signature – Chair


Date