

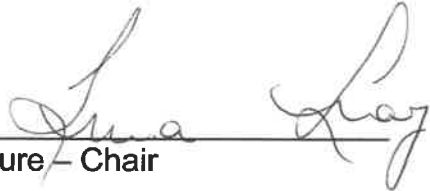
ITEM	ISSUE
1. Call To Order	a) T. Lemay called the meeting to order at 1300 hrs. T. Lemay welcomed Inspector Stephan Neufeld to his first meeting of the Petawawa Police Services Board as Detachment Commander of the Upper Ottawa Valley OPP.
2. Adoption of Agenda	a) The agenda was amended by adding Item #8 e) Policy Manual Update. Moved by S. Dainty and seconded by P. Wilson that the agenda be adopted as amended. Motion carried.
3. Pecuniary Interests	a) There were no disclosures of pecuniary interest.
4. Presentations	a) There were no presentations.
5. Adoption of Minutes	a) <u>Adoption of the minutes of meeting held October 18, 2017</u> – Moved by P. Wilson and seconded by S. Dainty that the minutes previously circulated be adopted as presented. Motion carried. Responding to P. Wilson, Inspector S. Neufeld provided a high level overview of biker gangs in the Upper Ottawa Valley area.
6. Correspondence	a) <u>Various items of correspondence were circulated electronically to members prior to the meeting</u> – received for information. b) <u>Highlights of the proposed revised PSA</u> – T. Lemay reported that the <i>Safer Ontario Act</i> has received first reading and it proposes many changes to the Police Services Act which will affect Police Services Boards. One of the proposals is to have only one Police Services Board per OPP Detachment as opposed to each municipality having its own. There are proposed training requirements for PSB members as well as other policies and procedures required, with no mention of funding from the Province. T. Lemay will prepare correspondence to send to the OAPSB. c) <u>MADD response</u> – T. Lemay reported that D. Recoskie received email correspondence back from MADD regarding the <i>SmartWheels</i> program. The cost for MADD to bring <i>SmartWheels</i> to a community event is \$4,000.00/day and weekend events are not possible. D. Recoskie was asked to inquire if there is a fee to bring <i>SmartWheels</i> to local schools at the end of April 2018 and to possibly attend the Friday of the Showcase event. The PSB would then apply for grant funding to offset the cost for the community event.

	<p>d) <u>Zone 2 meeting-Dec1-Kemptville</u> – Moved by T. Lemay and seconded by P. Wilson that S. Dainty and P. Wilson be authorized to attend the OAPSB Zone 2 meeting in Kemptville on December 1, 2017, should their schedules permit. Motion carried.</p>
<p>7. Financial</p>	<p>a) <u>Detailed Budget Trial Balance to October 31, 2017</u> – Moved by S. Dainty and seconded by P. Wilson that the detailed trial balance to October 31, 2017, which was provided by the Town Treasurer, be approved. Motion carried.</p> <p>b) <u>Invoice-Betty Biesenthal (Design House)-e-Cop server hosting 2017-2018</u> – Moved by S. Dainty and seconded by P. Wilson that the invoice in the amount of \$225.00 + HST be paid. Motion carried.</p> <p>c) <u>Billboard invoice</u> – Moved by P. Wilson and seconded by S. Dainty that the invoice from SunSign Graphics Inc. to install a new billboard for the PSB be approved for payment out of the 2017 budget to an upset limit of \$2,500.00. Motion carried.</p>
<p>8. Business Arising</p>	<p>a) <u>Suggestions for 2018 Budget</u> – The PSB reviewed the draft 2018 budget, adjustments were made based on the discussion and a revised budget will be forwarded to the Town Treasurer. The approximate estimate for the 2018 Budget is in the amount of \$18,700.00.</p> <p>b) <u>Billboard status</u> – T. Lemay reported that Council passed the by-law to enter into the development agreement to have the billboard installed on Town property near the intersection of Petawawa Boulevard and Town Centre Boulevard.</p> <p>c) <u>E-blasts on 911 false dials/calls and Lock it or Lose it/Door to door scams</u> – T. Lemay reported that she sent out emails through e-Cop warning residents of the above-noted awareness campaigns, initiatives and scams.</p> <p>d) <u>School speed monitor sign-Herman Street School installation</u> – T. Lemay reported the speed monitor sign that was previously located on Civic Centre Road, has now been installed near Herman Street School.</p> <p>e) <u>Policy Manual Update</u> – T. Lemay reported the PSB Policy Manual has now been updated and distributed to all members.</p>
<p>9. New Business</p>	<p>a) <u>Bill 175, Safer Ontario Act</u> – Discussed under Item #6 b).</p> <p>b) <u>Community Safety and Well Being Plans</u> – T. Lemay reported if the <i>Safer Ontario Act</i> is passed municipalities will be required to make a Community Safety and Well Being Plan. Inspector S. Neufeld discussed the partnership between the municipality and the OPP</p>

	<p>Detachment with regard to the plan. Inspector S. Neufeld also discussed the use of Situation Tables.</p> <p>c) <u>MTO-posters and ice scrapers</u> – T. Lemay reported she ordered, at no charge, posters and ice scrapers from MTO. Half of the ice scrapers will be provided to the OPP to hand out during the Festive RIDE checks and the other half will be distributed at the Showcase event. The posters will be displayed in public areas of the Town.</p> <p>d) <u>2018 Board Goals</u> – to be discussed at the next meeting.</p> <p>e) <u>Required Board Policies-Section 38 of Safer Ontario Act</u> – T. Lemay provided a list of the proposed new policies that will be required of Police Services Boards if the Act is passed.</p>
<p>10. Det. Commander's Report</p>	<p>a) <u>Updates/report of policing activities in Petawawa for November</u> – Inspector S. Neufeld reported Calls for Service for Petawawa are primarily going down, although mental health calls and minor collision calls have increased. Inspector Neufeld reported the OPP will be conducting a tractor trailer blitz on Highway 17 next week in conjunction with MTO. Inspector Neufeld attended the Remembrance Day service on November 11, 2017 and he will also be participating in the Santa Claus parade on November 19, 2017.</p> <p>b) <u>Upcoming Detachment/provincial initiatives and/or events November to December</u> – Inspector Neufeld reported the Festive RIDE checks will occur in November and December. Inspector Neufeld also discussed the focus on the “big four” being: impaired driving, speeding, seatbelts, and cell phones/distracted driving.</p> <p>c) <u>Update on Detachment personnel changes</u> – Inspector Neufeld reported Staff Sgt. K. Duewel will be leaving the Detachment in December and the process to replace his position as Operations Manager has been initiated.</p> <p>d) <u>Pertinent Board policies/documents for discussion with the Detachment Commander</u> – T. Lemay provided Inspector Neufeld with copies of the following policies: 1.5-A policy for the review of the Detachment Commander's administration of the complaints system under Part V of the <i>Police Services Act</i>; 1.7-A protocol for the reporting of information related to the occurrence of significant community safety threats or significant criminal activity; 1.9-A policy for the monitoring of the performance of the Detachment Commander; 1.10-A policy for the reporting of disclosures and decisions made under Section 49 of the <i>Police Services Act</i> (secondary activities); and draft policy 1.14-A policy for notification and reporting of major policing events. The draft policy 1.14 will be reviewed at the next meeting.</p>

	e) <u>Photo for website</u> – T. Lemay requested a photo of Inspector Neufeld for inclusion on the Petawawa Police Services Board website.
11. Board Member Input	No additional input.
12. Date of Next Meeting	Wednesday, February 21, 2018 at 1300 hrs.
13. Adjournment	Moved by S. Dainty and seconded by P. Wilson that the meeting adjourn at 1624 hrs. Motion carried.

Minutes recorded and respectfully completed for presentation by D. Recoskie.



Signature – Chair



Date