

MEETING MINUTES for October 18, 2017 – 1300 hrs
Town of Petawawa Municipal Office, Petawawa, Ontario


Present: Treena Lemay, Sharon Dainty, Pauline Wilson, Dawn Recoskie, Acting Inspector Karl Duewel, Acting Staff Sergeant Chris Pinkerton, Detective Staff Sergeant Chad Culbert

ITEM	ISSUE												
1. Call To Order	a) T. Lemay called the meeting to order at 1300 hrs.												
2. Adoption of Agenda	a) The agenda was amended by adding Item #6 c) Zone 2 Request to Host Meeting and Item #9 d) Smart Wheels-MADD Canada. Moved by S. Dainty and seconded by P. Wilson that the agenda be adopted as amended. Motion carried.												
3. Pecuniary Interests	a) There were no disclosures of pecuniary interest.												
4. Presentations	<p>a) <u>OPP Presentation on Street Crime Unit</u> – Detective Staff Sergeant Chad Culbert provided an overview of the activities of the East Region Community Street Crime Unit. Detective Culbert reported that there are five teams of officers for East Region that assist property crime investigations. Recently the unit was able to charge four individuals responsible for 91 break and enters. The unit promotes enforcement, prevention and awareness.</p> <p>Detective Culbert left the meeting at this point (1326 hrs).</p>												
5. Adoption of Minutes	a) <u>Adoption of the minutes of meeting held September 20, 2017</u> – Moved by S. Dainty and seconded by P. Wilson that the minutes previously circulated be adopted as presented. Motion carried.												
10. Det. Commander's Report	<p>The agenda was altered to hear the Detachment Commander's Report next.</p> <p>a) <u>Quarterly Report for September</u> – Acting Inspector K. Duewel presented the quarterly report for July to September 2017. Acting Inspector Duewel highlighted cruiser patrol hours and foot patrol hours. He noted the year to date weighted hours are down from 2016.</p> <table border="1" data-bbox="505 1612 1507 1787"> <thead> <tr> <th colspan="2">CALLS FOR SERVICE</th> <th>Public Complaints</th> <th>Secondary Employment</th> </tr> <tr> <th>July to September 2017</th> <th>YTD</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>364</td> <td>1,147</td> <td>2</td> <td>0</td> </tr> </tbody> </table> <p>Acting Staff Sergeant C. Pinkerton reported that two distracted driving seminars for youth were conducted in July and August.</p>	CALLS FOR SERVICE		Public Complaints	Secondary Employment	July to September 2017	YTD			364	1,147	2	0
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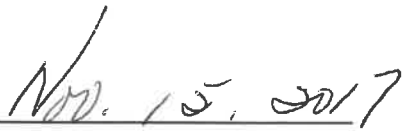
	<p>b) <u>Upcoming Detachment/provincial initiatives and/or events October to December</u> – The Festive Ride Program and Leave the Phone Alone campaign will be conducted in the coming months.</p> <p>c) <u>Update on Detachment personnel changes</u> – The new Detachment Commander for the Upper Ottawa Valley OPP will be announced soon. Interviews were conducted on October 17, 2017 for the position.</p> <p>d) <u>Presentation to Council by Acting Inspector K. Duewel on 2017 action plan activities</u> – November 6, 2017 was confirmed for the presentation to Council. Acting Inspector K. Duewel will endeavour to have the new Detachment Commander attend the presentation as well and introduce him/her to Council.</p> <p>Acting Inspector K. Duewel and Acting Staff Sergeant C. Pinkerton left the meeting at this point (1426 hrs).</p>
6. Correspondence	<p>a) <u>Various items of correspondence were circulated electronically to members prior to the meeting</u> – received for information.</p> <p>b) <u>Billboard estimate-Sunsign</u> – estimate received in the amount of \$1,765.00 + HST.</p> <p>c) <u>Zone 2 Request to Host Meeting</u> – S. Dainty reported that she received an email from the Chair of Zone 2 inquiring if the Petawawa Police Services Board would be interested in hosting a meeting in 2019. Due to the municipal election in 2018, Board members were uncomfortable committing the new Police Services Board to host a meeting in 2019. S. Dainty was directed to communicate this decision to the Chair of Zone 2.</p>
7. Financial	<p>a) <u>Detailed Budget Trial Balance to September 30, 2017</u> – Moved by P. Wilson and seconded by S. Dainty that the detailed trial balance to September 30, 2017, which was provided by the Town Treasurer, be approved. Motion carried.</p> <p>b) <u>Invoice-Sunsign Graphics for billboard construction-proposed process</u> – D. Recoskie reported that K. Cronier, Director of Planning and Development, will be presenting a report to Council-in-Committee on October 23, 2017 recommending that Council enter into a Development Agreement with the Petawawa Police Services Board for the billboard. If approved, a by-law will be presented to Council on November 6, 2017 to enter into the Development Agreement. D. Unrau, Director of Public Works, has proposed the location of the billboard so that it does not interfere with municipal services.</p> <p>c) <u>OPP 2018 Billing Statement-emailed</u> – The estimated cost per property for 2018 is down \$2.41 from the estimate for 2017.</p>

8. Business Arising	<p>a) <u>Report on Zone 2 Fall meeting-Renfrew</u> – P. Wilson provided an overview of the fentanyl presentation. S. Dainty provided an overview of the discussion on situation tables and the proposed marijuana legalization.</p> <p>b) <u>Comments on additions to the policy and Board Orientation checklist</u> – The policy and Board Orientation checklist were approved as presented.</p> <p>c) <u>Comments/review approval on the additions to policies for the Policy Manual</u> – It was noted that Policy 1.11 needs to be inserted into the Policy Manual.</p> <p>d) <u>Additional comments for the calendar of annual events for discussion</u> – The calendar was approved and will be appended to Policy 1.1.</p>
9. New Business	<p>a) <u>Detachment Commander selection/interview process-October 17, 2017</u> – T. Lemay participated in the interview process for the new Detachment Commander. An announcement should be made soon as to the successful candidate.</p> <p>b) <u>Potential introduction of new Detachment Commander to Council</u> – T. Lemay reported that it is anticipated that the new Detachment Commander will be introduced to Council at the November 6, 2017 Council meeting as part of the OPP presentation.</p> <p>c) <u>Suggestions for 2018 Budget-to be submitted November 2017</u> – T. Lemay requested that Board members bring their ideas forward to the November 15, 2017 PSB meeting for inclusion in the draft 2018 budget.</p> <p>d) <u>Smart Wheels-MADD Canada</u> – T. Lemay presented a new program offered by MADD Canada. It is a mobile classroom RV equipped with multi-media elements such as a video wall, individual tablets, virtual reality goggles, and HD surround sound to provide a fully interactive experience and encourage students' interest and involvement. D. Recoskie was directed to check pricing and availability for the Spring Showcase event.</p>
11. Board Member Input	No additional input.
12. Date of Next Meeting	Wednesday, November 15, 2017 at 1300 hrs.
13. Adjournment	Moved by P. Wilson and seconded by S. Dainty that the meeting adjourn at 1556 hrs. Motion carried.

Minutes recorded and respectfully completed for presentation by D. Recoskie.



Signature - Chair



Date