

ITEM	ISSUE
1. Call To Order	a) T. Lemay called the meeting to order at 1307 hrs.
2. Adoption of Agenda	a) Moved by S. Dainty and seconded by P. Wilson that the agenda be adopted. Motion carried.
3. Pecuniary Interests	a) There were no disclosures of pecuniary interest.
4. Presentations	a) <u>OPP Commendation award presentation</u> – Staff Sergeant Karl Duewel and Constable Shawn Peever presented the Commissioners Citation for Lifesaving to Carrie Stevens. In 2015 Ms. Stevens helped bring two canoeists to safety who had flipped their canoe and were not wearing lifejackets. Constable Peever and Ms. Stevens left the meeting at this point.
5. Adoption of Minutes	a) <u>Adoption of the minutes of meeting held August 16, 2017</u> – Moved by P. Wilson and seconded by S. Dainty that the minutes previously circulated be adopted as presented. Motion carried.
6. Correspondence	a) <u>Various items of correspondence were circulated electronically to members prior to the meeting</u> – received for information. b) <u>SAM data</u> – received for information. c) <u>Resident Complaint-Doran/Hilda/Woodland</u> – T. Lemay reported that she received a complaint from a resident on Doran Street about speeding and accidents in the area. The Fire Department and OPP reported that two incidents had occurred in the area over the last five years, but not at the intersection of Doran/Herman as indicated by the resident. D. Recoskie was directed to follow-up with the resident along with D. Unrau, Director of Public Works, and provide the resident with the OPP report, SAM data, and the County of Renfrew information regarding Doran Street.
7. Financial	a) <u>Detailed Budget Trial Balance to August 31, 2017</u> – Moved by S. Dainty and seconded by P. Wilson that the detailed trial balance to August 31, 2017, which was provided by the Town Treasurer, be approved. Motion carried. b) <u>Invoice-Betty Biesenthal (Design House)-cost related to change of server for e-Cop</u> – Moved by S. Dainty and seconded by P. Wilson

	<p>that the invoice in the amount of \$100.00 + HST be paid. Motion carried.</p> <p>c) <u>Receipt for 6 month contract with Constant Contact received</u> – T. Lemay reported that the receipt from Constant Contact for payment of invoice had been received as per the direction of the PSB at its meeting of February 15, 2017.</p>
<p>8. Business Arising</p>	<p>a) <u>Community Survey results-analysis-Readiness for posting to website</u> – T. Lemay presented the analysis of the Community Survey results. C. Mitchell has posted the results to the PSB website.</p> <p>b) <u>Policy-Board Evaluation Tool-discussion of document</u> – To be discussed later in the meeting.</p> <p>c) <u>PSB Billboard-new construction estimate</u> – Moved by P. Wilson and seconded by S. Dainty that the estimate to install a new billboard for the PSB be approved to an upset limit of \$2,500.00 exclusive of HST. Motion carried. T. Lemay to communicate with the service provider. D. Recoskie to submit the sign application to the Planning and Development Department and proceed with a development agreement for the Public Service Sign.</p> <p>d) <u>Zone 2 Fall meeting-Renfrew</u> – Moved by T. Lemay and seconded by S. Dainty that P. Wilson and S. Dainty are authorized to attend the OAPSB Zone 2 Fall meeting in Renfrew on September 22, 2017. Motion carried.</p> <p>e) <u>New Policy-Board orientation</u> – To be discussed later in the meeting.</p> <p>f) <u>Creation of a file for Board orientation checklist items</u> – To be discussed later in the meeting.</p> <p>g) <u>New Policy-Protocol for Major Event happening-to be reviewed by Det. Commander</u> – This item was tabled until the new Detachment Commander for the Upper Ottawa Valley OPP is announced.</p> <p>h) <u>Project-Safe Trade-proposed update</u> – Staff Sgt. K. Duewel reported that OPP staff are currently looking at this initiative and will be communicating recommendations to all Detachment Commanders.</p>
<p>9. New Business</p>	<p>a) <u>Review of all Board policies-suggested updates done</u> – To be discussed by Board members at the October meeting.</p> <p>b) <u>Website update-additions to the “About the Board” section-additional eligibility criteria added</u> – T. Lemay reported that the website has been updated with additional eligibility criteria for PSB membership.</p> <p>c) <u>Creation of a calendar of annual events for discussion (to be included in orientation package)</u> – T. Lemay prepared a calendar of events to</p>

	<p>guide the membership of the next PSB. Board members asked to review the calendar and discuss at the October meeting if any amendments are required.</p>
<p>10. Det. Commander's Report</p>	<p>a) <u>Update on Detachment personnel changes</u> – T. Lemay reported that Detachment Commander Inspector M. Wolfe will be retiring from the OPP on October 27, 2017. T. Lemay reported that Staff Sgt. K. Duewel will be transferring to the Sioux Lookout OPP Detachment as the Operations Manager in December. T. Lemay thanked both officers for their contribution and dedication to the UOVOPP Detachment.</p> <p>Staff Sgt. K. Duewel reported that four new OPP recruits will be assigned to the UOVOPP Detachment in the next few weeks.</p> <p>Discussion took place regarding the OPP presentation to Council scheduled for October 16th. The date for the presentation was changed to November 6th in anticipation of introducing the new Detachment Commander.</p> <p>b) <u>Updates and review of policing activities in Petawawa for Fall</u> – Staff Sgt. K. Duewel reported that the OPP report for the 3rd Quarter will be ready for the October PSB meeting. Officers have been conducting foot patrol, traffic enforcement, and the Provincial Traffic Campaign will occur over the Thanksgiving weekend. Staff Sgt. K. Duewel will bring in coach officers and their new recruits at a future meeting to introduce them to the PSB members.</p> <p>At this point Staff Sgt. K. Duewel left the meeting.</p>
<p>8. Business Arising</p>	<p>The agenda was altered to discuss Items 8 e), f), and b) next.</p> <p>e) <u>New Policy-Board orientation</u> – Board members reviewed the proposed policy. Moved by S. Dainty and seconded by P. Wilson that the Board Orientation policy be approved as presented. Motion carried.</p> <p>f) <u>Creation of a file for Board orientation checklist items</u> – approved along with Board Orientation policy as noted above.</p> <p>b) <u>Policy-Board Evaluation Tool-discussion of document</u> – Board members reviewed the proposed policy. The following changes were made: Items 54 & 55 were amended to remove “a good” and replace with “an effective”. Procedure Item #1 “an annual” replaced with “by-annual”. Moved by P. Wilson and seconded by S. Dainty that the Board Evaluation Policy be approved as amended. Motion carried.</p>
<p>11. Board Member Input</p>	<p>No additional input.</p>

12. Date of Next Meeting	Wednesday, October 18, 2017 at 1300 hrs.
13. Adjournment	Moved by S. Dainty and seconded by P. Wilson that the meeting adjourn at 1551 hrs. Motion carried.

Minutes recorded and respectfully completed for presentation by D. Recoskie.


Signature - Chair


Date