

ITEM	ISSUE
1. Call To Order	a) T. Lemay called the meeting to order at 1300 hrs.
2. Adoption of Agenda	a) Item 7 c) Renfrew Printing Invoice was added to the agenda. b) Moved by S. Dainty and seconded by P. Wilson that the agenda be adopted as amended. Motion carried.
3. Pecuniary Interests	a) There were no disclosures of pecuniary interest.
4. Presentations	a) <u>Drivewise Report – Brian Brohart, Health Promoter</u> – Mr. Brian Brohart, Health Promoter with the Renfrew County and District Health Unit, provided a presentation regarding the Distracted Driving campaign that was conducted in conjunction with the company Drivewise at eight (8) high schools within Renfrew County. The presentation was well received by the high school students. At this point Mr. Brohart left the meeting (1326 hrs.).
5. Adoption of Minutes	a) <u>Adoption of the minutes of meeting held February 15, 2017</u> – Moved by P. Wilson and seconded by S. Dainty that the minutes previously circulated be adopted as presented. Motion carried.
6. Correspondence	a) <u>Various items of correspondence were circulated electronically to members prior to the meeting</u> – received for information.
7. Financial	a) <u>Detailed Budget Trial Balance to February 28, 2017</u> – Moved by S. Dainty and seconded by P. Wilson that the detailed trial balance to February 28, 2017, which was provided by the Town Treasurer, be approved. Motion carried. b) <u>Distracted Driving Campaign Final Financial Report</u> – the report was received for information. c) <u>Renfrew Printing Invoice</u> – Moved by P. Wilson and seconded by S. Dainty that the invoice from Renfrew Printing in the amount of \$430.00 + HST be paid. Motion carried.
8. Business Arising	a) <u>Board Input into OPP Action Plan – specific to Petawawa</u> – the action plan was provided to Inspector M. Wolfe for his review and comment. b) <u>Update on meeting with grant partners – Supporting Police</u>

Response to Sexual Violence and Harassment Grant – T. Lemay reported that a meeting was held with representatives from the Women’s Sexual Assault Centre and Victim Services Renfrew County to finalize the responsibilities for reporting and submitting receipts etc. D. Recoskie and A. Mantifel will manage the grant and submit the reports to the Province on behalf of the Police Services Board and the grant partners.

- c) Showcase 2017 – to be discussed later in the meeting.
- d) Community Survey in effect – T. Lemay reported that the community survey was distributed with the tax bill mail out and also posted electronically on the PSB website and the Town website. Hard copies of the survey are also available at the Town Office and the Petawawa Public Library. The surveys will be received until May 1, 2017.
- e) Discussion and final approval of Detachment Commander evaluation form – to be discussed later in the meeting.
- f) Board 2017 Goals & posted to web page – T. Lemay reported that the approved 2017 Goals have been posted to the PSB website.
- g) Approval of Board’s Input into the shared local “Action Plan” – already discussed under item 8 a).
- h) New/Revised policies for discussion/approval – to be discussed later in the meeting.
- i) Board 2016 Year End report – T. Lemay reported that the PSB 2016 Year End report has been posted to the PSB website.
- j) Final Report to MTO on Distracted Driving Campaign – T. Lemay reported that representatives from the Renfrew County and District Health Unit will submit the final report to MTO.

10. Det. Commander’s Report

The agenda was altered to hear the Detachment Commander’s Report next.

- a) Updates and review of policing activities in Petawawa for February – Inspector M. Wolfe provided an overview of the policing activities in Petawawa. Inspector Wolfe reported that he attended the February 21, 2017 Council meeting and presented the UOVOP 2016 Year End report.
- b) Upcoming Detachment/provincial initiatives and/or events – Inspector Wolfe discussed the Proceeds of Crime Grant. Ideas put forth included youth, domestic violence, mental health, and internet crime. T. Lemay will apply for two grants under the

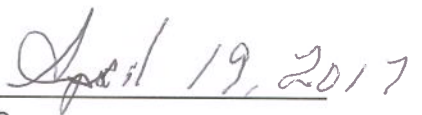
	<p>program, the first being the youth application that was submitted previously and the second being domestic violence/family violence pilot project. She has arranged to meet with representatives of Victims Services to discuss specific projects that would benefit from grant funding.</p> <p>At this point Inspector M. Wolfe left the meeting (1455 hrs.).</p>
8. Business Arising	<p>The agenda was altered to discuss Item 8 c) next.</p> <p>c) <u>Showcase 2017</u> – S. Dainty reported that the vests have been ordered. P. Wilson will order a table runner for the booth in crimson red to match the vests. The photographer will be booked for Saturday afternoon. Giveaways will be ordered etc.</p>
9. New Business	<p>a) <u>OAPSB Conference, June 21-24 – Preparing for the new Police Services Act</u> – Moved by P. Wilson and S. Dainty that T. Lemay, P. Wilson and S. Dainty be authorized to attend the OAPSB Spring Conference and Annual General Meeting in Blue Mountain from June 21-24, 2017. Motion carried.</p> <p>b) <u>Zone 2 Meeting – Quinte</u> – received for information.</p> <p>c) <u>Request from OAPSB – Member input for possible by-law change at AGM</u> – PSB members agreed to support Item #2: Board membership, and one vote per Board for each AGM item. T. Lemay to communicate response to OAPSB.</p>
8. Business Arising	<p>The agenda was altered to discuss Item 8 h) next and then Item 8 e).</p> <p>h) <u>New/Revised policies for discussion/approval</u> – PSB members discussed the new proposed Board Travel Policy #1.11. Policy approved as presented.</p> <p>Policy #1.2 Action Plan, was amended to conduct the Community Survey once every three years.</p> <p>Policy #1.9 Evaluation of Detachment Commander, was approved as presented, subject to the evaluation form being completed.</p> <p>e) <u>Discussion and final approval of Detachment Commander evaluation form</u> – PSB members reviewed the evaluation by section starting with 1. Accountability, 2. Community Focus A & B, 3. Leadership, 4. Management Ability and 5. Interpersonal Skills.</p> <p>At this point D. Recoskie left the meeting (1618 hrs.).</p>

	The agreed-upon sub-objectives together with the primary headings will be finalized and forwarded to Inspector Wolfe for his input. When completed, a copy of the evaluation will be appended to the revised Policy 1.9. In addition, the Detachment Commander will be provided with a personal copy of the form.
11. Board Member Input	No additional input.
12. Date of Next Meeting	Wednesday, April 19, 2017 at 1300 hrs.
13. Adjournment	Moved by S. Dainty and seconded by P. Wilson that the meeting adjourn at 1715 hrs. Motion carried.

Minutes recorded and respectfully completed for presentation by D. Recoskie.



 Signature – Chair



 Date