

ITEM	ISSUE
1. Call To Order	<p>a) T. Lemay called the meeting to order at 1300 hrs.</p> <p>b) Election of Board Chair – At this point T. Lemay vacated the Chair. D. Recoskie called for nominations for the Chair. Moved by P. Wilson, seconded by S. Dainty that T. Lemay be nominated as Chair. T. Lemay accepted the nomination. D. Recoskie called for further nominations for the position of Chair. There were no further nominations. Motion to appoint T. Lemay as Chair of the Petawawa Police Services Board for 2018 was carried.</p> <p>At this point (1:10 p.m.), Inspector Neufeld arrived at the meeting.</p>
2. Adoption of Agenda	<p>a) The agenda was amended by adding Item #7 i) Payment of \$100.00 for gift cards – “Improving Police Response to Sexual violence and Harassment through a Victim/Survivor Centred Approach” Grant. Moved by P. Wilson and seconded by S. Dainty that the agenda be adopted as amended. Motion carried.</p>
3. Pecuniary Interests	<p>a) There were no disclosures of pecuniary interest.</p>
4. Presentations	<p>a) There were no presentations.</p>
5. Adoption of Minutes	<p>a) <u>Adoption of the minutes of meeting held November 15, 2017</u> – Moved by S. Dainty and seconded by P. Wilson that the minutes previously circulated be adopted as presented. Motion carried.</p>
6. Correspondence	<p>a) <u>Various items of correspondence were circulated electronically to members prior to the meeting</u> – received for information.</p> <p>b) <u>MADD-“SmartWheels” response</u> – T. Lemay reported that MADD has agreed to attend Showcase on Friday, April 27, 2018 at a cost of \$2,500.00. The only Petawawa school to accept participation in the “SmartWheels” presentation is Pineview Public School on April 24, 2018. Our Lady of Sorrows declined participation and the rest of the schools did not provide a response. MADD has since scheduled presentations for Ottawa area schools for the rest of the week. T. Lemay and Inspector Neufeld were both very disappointed with the schools that did not even respond to the request.</p> <p>Discussion then took place regarding cancelling MADD’s attendance at Showcase since the schools didn’t show interest in the program.</p>

A motion was put forth to cancel, but it was not seconded. Moved by P. Wilson and seconded by S. Dainty, that the Petawawa Police Services Board support MADD's "SmartWheels" attendance at Showcase on April 27, 2018. Motion carried.

- c) Neil Fennell-Zone Hosting – S. Dainty received email correspondence from Neil Fennell thanking her for responding to the request to host a Zone 2 meeting in 2019.
- d) Mr. Harkins, East Region Commander-re: request to sign protocol for Detachment Commander selection process – received for information.
- e) Zone 2 meeting-Hawkesbury April 20 – received for information.

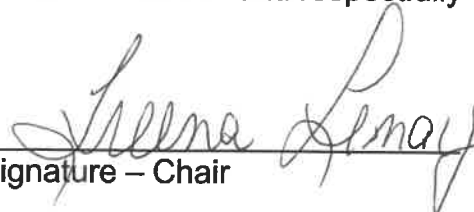
7. Financial

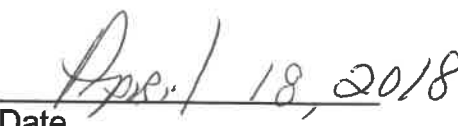
- a) Detailed Budget Trial Balance to January 31, 2018 – Moved by S. Dainty and seconded by P. Wilson that the detailed trial balance to January 31, 2018, which was provided by the Town Treasurer, be approved. Motion carried.
- b) OAPSB 2018 membership fees-motion to pay – Moved by S. Dainty and seconded by P. Wilson that the invoice for the OAPSB 2018 membership in the amount of \$1,113.46 plus HST be paid. Motion carried.
- c) Zone 2 2018 membership fees-motion to pay – Moved by P. Wilson and seconded by S. Dainty that the invoice for the OAPSB Zone 2 2018 membership in the amount of \$75.00 be paid. Motion carried.
- d) 2018 Budget – T. Lemay reported that Council approved the Police Services Board 2018 Budget in the amount of \$19,888.36.
- e) Status of grant shared with Victim Services – T. Lemay reported that the partnership is going well. A conference with Theo Fleury will be held on March 27, 2018 at the Civic Centre and that all funds associated with the grant need to be spent by March 31, 2018.
- f) Authorization to enter into a contract with Gallant Media to reserve an outdoor space for MADD Canada SmartWheels RV for Friday, April 27, 2018 for the Spring Showcase in the amount of \$200.00 plus HST – Moved by P. Wilson and seconded by S. Dainty that the invoice from Gallant Media in the amount of \$200.00 plus HST be paid. Motion carried.
- g) MADD Canada Invoice for SmartWheels RV – Moved by S. Dainty and seconded by P. Wilson that the invoice from MADD Canada in the amount of \$2,500.00 be paid. Motion carried.
- h) Authorization to pay Invoice for Showcase (Gallant Media) PSB Booth – Moved by S. Dainty and seconded by P. Wilson that the

	<p>invoice from Gallant Media in the amount of \$502.56 plus HST be paid. Motion carried.</p> <p>i) <u>Payment of \$100.00 for gift cards – “Improving Police Response to Sexual violence and Harassment through a Victim/Survivor Centred Approach” Grant</u> – Moved by S. Dainty and seconded by P. Wilson that the payment of \$100.00 for gift cards associated with the grant with Victim Services be authorized for payment from the 2017 PSB budget. Motion carried.</p>
8. Business Arising	<p>a) <u>Billboard Status</u> – The PSB billboard has been installed on Town property near the intersection of Petawawa Boulevard and Town Centre Boulevard.</p> <p>b) <u>MTO Ice Scrapers</u> – T. Lemay reported that ice scrapers were received from MTO in December and distributed to the UOVOPP. The UOVOPP then disbursed the scrapers during RIDE checks.</p> <p>c) <u>Board-OPP Shared Action Plan</u> – To be discussed at the next meeting.</p>
9. New Business	<p>a) <u>2018 Goals</u> – To be discussed at the next meeting.</p> <p>b) <u>Showcase 2018 – booth reserved</u> – T. Lemay reported that D. Recoskie reserved a booth next to the Town of Petawawa booth.</p> <p>c) <u>Posting of Meeting Schedule</u> – Board members agreed to continue to meet on the third Wednesday of the month at 1:00 p.m. unless otherwise noted. T. Lemay to communicate meeting schedule to CAO/Clerk.</p> <p>d) <u>Date for 2017 Year-End Report to Council</u> – The Police Services Board and the OPP will present their 2017 Year-End reports to Council on April 16, 2018 at 6:30 p.m.</p> <p>e) <u>Policies (2) send to Council re: communication with Det. Commander, PSB and Municipal Council</u> – D. Recoskie was directed to draft a letter to Council and forward the policies for their review.</p> <p>f) <u>Showcase Plans</u> – Further discussion will need to occur to determine what the PSB will present at the Showcase booth.</p> <p>g) <u>OAPSB Conference-May 23-26, 2018-Blue Mountain</u> – Moved by S. Dainty and seconded by P. Wilson, that T. Lemay, S. Dainty, and P. Wilson are authorized to attend the OAPSB 2018 Spring Conference and Annual General Meeting in Blue Mountain from May 23-26, 2018. Motion carried.</p>

	<p>h) <u>Community Well-Being Plans</u> – T. Lemay requested that Inspector S. Neufeld provide some support and background information on “Community Well-Being Plans” at the next meeting.</p> <p>i) <u>MTO Road Safety Grant application</u> – T. Lemay requested ideas be submitted to her for the evaluation section of the grant application.</p>												
<p>10. Det. Commander’s Report</p>	<p>a) <u>UOV Detachment Personnel Appointments Announcement</u> – T. Lemay was pleased to hear of the promotion of Sergeant Dean Duchrow to the position of Staff Sergeant as well as Operations Manager for the Upper Ottawa Valley Detachment of the OPP.</p> <p>b) <u>Quarterly Report</u> – Inspector S. Neufeld presented the quarterly report for October to December 2017. Inspector Neufeld highlighted theft from vehicles which was 23 in 2016 and only 5 in 2017. Inspector Neufeld also reported that false alarms are down from the previous year.</p> <table border="1" data-bbox="516 724 1523 898"> <thead> <tr> <th colspan="2">CALLS FOR SERVICE</th> <th>Public Complaints</th> <th>Secondary Employment</th> </tr> <tr> <th>October to December 2017</th> <th>YTD</th> <td></td> <td></td> </tr> </thead> <tbody> <tr> <td>346</td> <td>1,585</td> <td>4</td> <td>0</td> </tr> </tbody> </table> <p>c) <u>Updates/report of policing activities in Petawawa since November 2017</u> – Inspector S. Neufeld reported that 66 RIDE check events were conducted during the “Festive RIDE Program” which resulted in zero impaired charges. Inspector Neufeld also reported that a focus patrol was conducted on the local snowmobile trail and also on Highway 17 for commercial vehicles.</p> <p>d) <u>Upcoming Detachment/provincial initiatives and/or events</u> – Inspector Neufeld reported the Provincial spring seatbelt campaign will occur over Easter weekend.</p>	CALLS FOR SERVICE		Public Complaints	Secondary Employment	October to December 2017	YTD			346	1,585	4	0
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<p>11. Board Member Input</p>	<p>No additional input.</p>												
<p>12. Date of Next Meeting</p>	<p>Wednesday, April 18, 2018 at 1300 hrs.</p>												
<p>13. Adjournment</p>	<p>Moved by S. Dainty and seconded by P. Wilson that the meeting adjourn at 1525 hrs. Motion carried.</p>												

Minutes recorded and respectfully completed for presentation by D. Recoskie.

  
 Signature – Chair

  
 Date